

**HIGHLANDS SCHOOL DISTRICT REGULAR SCHOOL BOARD MEETING
MAY 16, 2016 AGENDA**

ROLL CALL – 8 Members present. *Mr. Eric Miles was absent.*

NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.

APPROVAL OF MINUTES – The Board approved the minutes of the April 18, 2016 Regular Meeting.

SECRETARY'S REPORT – Mr. Jon Rupert

SUPERINTENDENT'S REPORT – Dr. Michael Bjalobok

STUDENT REPRESENTATIVE'S REPORT – Nathan Masarik, Senior Class President

COMMUNITY OUTREACH – Misty Chybrzynski, PR (read by Michele Bloch, Supt. Secretary)

AGENDA ITEMS

CAFETERIA – Mrs. Wisner, Mr. Hanford

- The payment of Cafeteria Fund Bills, as submitted.
May to be paid \$189,355.67
- The bid awards for bread, milk and ice cream services as follows:
 - Bread – Schwebel Bakery
 - Milk – Turner Dairy
 - Ice Cream – Pittsburgh's Best Ice Cream

STUDENT ACTIVITIES – Mr. Myers, Mrs. Wisner

- Report.

STUDENT DISCIPLINE – Mrs. Thimons, Mr. Miles

- Recommend approving the Discipline Agreement with Student #209924, as submitted.

INSTRUCTION – Mrs. Thimons, Mr. Miles

- Recommend approving the 2016-2017 School Calendar, as submitted.
*** Board approved Version #3, See link in Board Highlights page.**

TRANSPORTATION – Mr. Mundy, Mr. Myers

- Report.

BUILDINGS & GROUNDS – Mr. Cohen, Mr. Hanford

- Recommend approving the Use of Facilities, as submitted.
[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]
- Recommend authorizing District to enter into an agreement for SRO services with Harrison Township to use up the remaining SRO grant funds next Fall.

PERSONNEL – Mr. Masarik, Mrs. Wisner

- Recommend approving the following FMLA request:
Employee # 6212
June 6, 2016 – 12 weeks into the 2016/2017 school year
Utilizing available sick days for the remainder of the
2015/2016 school year
- Recommend ratifying the hiring of the following classified employee:
McGuire, Shannon - RATIFY
Custodian II – Middle School (Replacement)
\$ 8.90 / hour
Effective: May 2, 2016
- Recommend ratifying the following substitute custodian call list:
Ditmore, Tanner - RATIFY
SUB Custodian
\$ 8.90 / hour
Effective: April 28, 2016

Jones, Dennis - RATIFY
SUB Custodian
\$ 8.90 / hour
Effective: April 21, 2016
- Recommend ratifying the following substitute teacher call list:
Kaminski, Kristen - RATIFY
Mid-Level Language & Special Education
\$ 90 / day
Effective: May 9, 2016
- Recommend approving Mary Beth Jones, CRNP, to perform the Athletic Physical Examinations only at a stipend of \$5,000 for the 2016-2017 school year.
- Recommend approving, with regret, the resignation of the following employee:

Adamik, Deborah
Secretary – Fawn Primary Center
Effective: June 28, 2016
- Recommend approving the Seniority Lot Draw Results as read to the public per the Collective Bargaining Agreement.
- Recommend motion to approve a resolution furloughing professional employees for the 2016-2017 school year.

FINANCE/TAX – Mr. Miles, Mr. Cohen

- Recommend approving Tax Refunds.
May to be paid \$277,793.51
- Recommend approving payment of General Fund Bills.
May to be ratified \$ 274,466.22
May to be paid \$1,067,357.48
 \$1,341,823.70
- Recommend approving the adoption of the preliminary budget in accordance with Act 1 and the Pennsylvania School Code.

SECURITY & SAFETY – Mr. Hanford, Mr. Miles

- Report.

FORBES ROAD CTC – Mr. Mundy, Mr. Cohen

- Recommend approving the Forbes Road CTC 2016/2017 Proposed General Operating and Administrative Budgets, as submitted. Ballot Resolution must be signed.

PSBA/NSBA – Mrs. Wisner

- Report.

AIU 3 REPORT – Mrs. Beale

- Report.

POLICY – Mrs. Wisner, Mr. Masarik

- Recommend approving the second and final reading of the following Board Policies with Mrs. Wisner's recommendations:

- A. No. 122.1 Cheerleading Squads
- B. No. 201 Admission of Students
- C. No. 301 Creating a Position
- D. No. 302 Employment of Superintendent/Assistant Superintendent
- E. No. 304 Employment of District Staff
- F. No. 305 Employment of Substitutes and Short-Term Employees
- G. No. 306 Employment of Summer School Staff
- H. No. 307 Student teachers/Interns
- I. No. 308 Employment Contract/Board Resolution
- J. No. 309 Assignment and Transfer

[SEE POLICIES ON HIGHLIGHTS PAGE]

- Recommend approving the first reading of the following Board Policies:
 - A. No. 311 Suspensions/Furloughs
 - B. No. 312 Performance Assessment of Superintendent / Assistant Superintendent
 - C. No. 313 Evaluation of Employees

- D. No. 314 Physical Examination
- E. No. 314.1 HIV Infection
- F. No. 317 Conduct/Disciplinary Procedures
- G. No. 317.1 Educator Misconduct
- H. No. 317.2 Weapons
- I. No. 318 Penalties for Tardiness
- J. No. 319 Outside Activities

- Recommend approving the first and final reading of the following Board Policies (second reading waived for grant completion):

- A. No. 823 Naloxone

[SEE POLICY ON HIGHLIGHTS PAGE]

ATHLETICS – Mr. Masarik, Mr. Cohen

- Recommend approving payment of the Athletic Fund Bills, as submitted.
- Recommend approving the hiring of the following athletic personnel for the 2016-2017 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Name	Position
Bonnett, Jamee	Varsity Cheer Coach
Jones, Kiara	Competition Squad Cheer Coach
Lobaugh, Kerri	Middle School Cheer Coach

- *Mr. Cohen, Mr. Myers, Mr. Mundy voted "NO" for the motion; Mr. Hanford abstained on Mrs. Bonnett's nomination. Voting resulted in Mrs. Jones and Ms. Lobaugh being passed; Mrs. Bonnett failed.*
- Recommend extending the contract with Michael Rizzo, Athletic Trainer, for the 2016-2017 school year at a salary of \$45,000.

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE: President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.